



### Letter from the Volunteer Services Office

Our National Volunteer Week was a wonderful success due to the kindness and generosity of the many units that contributed breakfast and snacks for us to enjoy. I want to especially thank the Medical Staff for providing coffee and tea each day. The year seems to be flying by so quickly. It is amazing to me that the summer is already here.

One of the constants that always remains throughout the years is the personal commitment that each of YOU make. You touch others every day through your role of service to Sibley. In this light, I want to welcome Joy Choppin as our new Vice-President of the Volunteer Service. She will take over for Kathleen Svec who has resigned due to her many commitments to family and other projects. I am happy to say that Kathleen will continue to volunteer at Sibley. I extend a very special thank you to Kathleen for her dedicated service to our volunteers.

As always, please feel free to come to me with any new suggestions, ideas, or concerns. My door is always open.

Have a great summer... Be Safe & Be Well!

Director, Volunteer Services & Guest Relations

### Important Announcements

- Annual Education Classes required by Joint Commission are now underway. We have completed the Information Desk and will follow with Surgical Waiting and Med/Surg Units. Everyone else will be completed before the fall. In order to remain an active volunteer, you must attend one session in your service area. More information to follow.
- TB testing for volunteers will be held on Tuesday, August 10, 2010 from 11:00-11:30 in Hayes Hall Conference Room #1. The PPD will be read on Thursday, August 12th from 11:00-11:30 and Friday, August 13th from 7:30-4:00pm in HHCR #1.
- In order to better conserve our resources, we will no longer be mailing schedules to each volunteer. If you would like us to e-mail your schedule, please sign the list on the clipboard in the basket near the computer when you clock in.
- Please remember to check the bulletin board near the computer for important updates and messages.
- We have new shirts for volunteers with Sibley Volunteer embroidered on the front of the shirt. Please stop by the office to see them. Price is \$25.
- Please remember to complete a vacation form so we are able to keep track of schedules. Please contact your service chairman and/or shift captain and the office if you are unable to find a substitute.
- If you are absent from your shift due to any contagious illness that required medical attention, broken bones, surgery, etc., you must bring a note from your physician stating that you are now able to return to your shift. This is required by Employee Health and is for your safety and the safety of our patients. Thank you.

*Save the Date,  
it's Time to Celebrate!!!!*

Saturday, October 9, 2010  
marks the ANNUAL VOLUNTEER  
LUNCHEON. What are we celebrating?  
Your service, dedication, and hard work.  
Without you, there would be no Volunteer  
Service Office. Look for more information  
later on in the summer.



***In Memory Of  
Charline Coakley***

**Charlene passed away on May 4th. She volunteered in the Sibley Senior Association on Tuesdays for 8 years. We send our deepest sympathy to her family and friends.**

## **Did You Know?**

To serve our patients better, Nutritional Services has developed a new and innovative meal preparation and delivery system, AT YOUR REQUEST-ROOM SERVICE DINING. This new program gives the patient greater control over what they eat and when. The concept behind AT YOUR REQUEST-ROOM SERVICE

DINING is that the patient can order “what you want, when you want it” from the bedside menu. Patients may order any of the meals between the hours of 6:30am and 6:30pm. The program will begin with lunch on June 1, 2010.

## **Volunteer Appreciation Spotlight: “Super Senior”**

The Citizens Advisory Council of Iona Senior Services honors seniors each year for their dedication to volunteering. We are pleased to name Sheila M. Philips as our Sibley Senior of the Year. Sheila has been a member of the Sibley Volunteer Service since 1966, serving over 40 years as a volunteer. She has given more than 12,500 hours of service and is a shift captain at the Information Desk. Sheila is always willing to help someone or solve a problem and is admired by her fellow volunteers. For this and so much more, we congratulate Sheila M. Philips on this wonderful award.

## **The Gift Shop**

Summer Time is here and that means new merchandise has arrived to our Gift Shop. Please stop by and take a look at the wonderful gift ideas. Also, if you are interested in working in the Gift Shop, Margaret and her staff would be more than happy to show you all about it, from decorating, pricing, and how to use the cash register. Come and be a part of the fun!

## ***Volunteer Fact***

Volunteers are eligible to join the NIH Federal Credit Union. For enrollment information call 301.718.0208 or log on to [www.nihfcu.org](http://www.nihfcu.org).



# **Sibley**

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