



A Letter from the Volunteer Service Office

March 2011

Welcome to Spring!

I can't tell you how happy I am that the nice weather is around the corner. Our newsletter is longer than usual due to all the new events happening at Sibley. I am so grateful that Mary Harrington has agreed to help by designing the new look of the newsletter. We are going to try to publish every month—if time permits. I am hoping this will increase our communication to you, as well as the notices that are on the bulletin board and the flyers near the computer in the office. Please try to look over these notices when you check in. There is so much information that changes on a daily basis and we are working hard to keep you informed.

We are celebrating **NATIONAL VOLUNTEERS WEEK** from April 10-16. The theme this year is **VOLUNTEERS... Touching Lives, Lifting Spirits**. We are grateful to know someone special like you whose dedication always comes through. Thank you for the commitment and care that you take. We at Sibley value your efforts and the difference you make! Please join us each day for breakfast, lunch treats, and afternoon snacks during this week.

As many of you know, our office has undergone construction to build a new office for the Senior Association and an extra conference room for the hospital. We will officially welcome the Senior Association on Thursday, April 14th at an Open House from 10:30 a.m. to 12 noon. I hope to see you during Volunteer Week and especially during our Open House.

Enclosed are special announcements and reminders. We are also sending the minutes from the Coordinating Council Meeting. Thank you to Barbara Orski for her detailed notes.

Enjoy the lovely months of spring and I look forward to seeing you during Volunteer Week. Please let us know if you have any suggestions or notices for the newsletter.

Director, Volunteer Service & Guest Relations



IMPORTANT ANNOUNCEMENTS

TB TESTING FOR VOLUNTEERS

- Will be held on Tuesday, May 10, 2011 from 11:00 - 11:30 a.m. in Hayes Hall Conference Room # 3. The PPD will be read at 48 hours (Thursday) or at 72 hours (Friday) between 7:30 a.m. - 4:00 p.m. in the Employee Health office (Room 501 in Hayes Hall).

ALL VOLUNTEERS MUST HAVE AN UPDATED PPD EACH YEAR IN ORDER TO WORK IN THE HOSPITAL.

ALL VOLUNTEERS

- If you are sick or going to be out, please call your shift captain or e-mail your nurse manager as well as the Volunteer Office. Please complete a vacation form for anytime over 1 week. We have been having difficulty with unfilled shifts at the last minute and trying to find substitutes. It is unfair to people on your shift to be left alone with no help.

INFORMATION DESK NEWS

- Please do NOT use the paper census to check for flower deliveries or gifts. The computer is the most updated information for patients. Flowers have been accepted for discharged patients because the paper census was printed earlier in the shift. We have had to pay for undelivered flowers.
- The list for Info Desk volunteers is on the desk by the computer. Please take one and use to find substitutes when you are going to be out.
- We are in need of volunteers for the Front Desk, especially on Monday, Wednesday, and Thursday mornings. Please consider doing another shift or just a few extra hours to give some assistance with flower deliveries or discharges. Please contact Marianne (202.537.4486) if you can help.



- Employees and volunteers receive exclusive discounts on equipment and services from AT&T. Visit the Sibley Intranet >Human Resources >Employee Discount Guide for details.

2011 CHALLENGE

- The Volunteer Office challenges all volunteers to recruit one friend, relative, or family member, including juniors, to become a Sibley Volunteer. The rewards are great and we really do make a difference!

PARKING NEWS

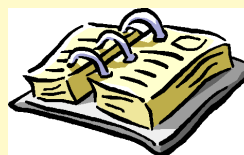
- As you know, the new parking garage is open. The garage is accessible from both Loughboro Road and the new entrance off Dalecarlia Parkway. A courtesy shuttle is available on Monday-Friday from 8:00 a.m. - 5:00 p.m. Handicapped spaces are being added in surface lot # 2 across from the Medical Office Building. Only credit card payment will be accepted. Special all day return parking rate of \$12.00 allow for patients and visitors to enter and exit the garage multiple times during the day for one flat fee.

MARK YOUR CALENDARS

VOLUNTEER LUNCHEON

SATURDAY, SEPTEMBER 24, 2011

12 NOON



SPECIAL POINTS OF INTEREST

The 2011 Joint Commission Survey is coming again soon to the hospital. As all of you know, we continually prepare for the survey and work to make sure that our hospital is the safest it can be every day for our patients and visitors. That is why we are constantly making sure your records are complete (PPD) and you are current with your knowledge about important topics like fire safety, hand hygiene, and confidentiality. We realize that volunteering at Sibley requires so much of you and we do really appreciate your time, patience, and dedication.

We want our volunteers to be as informed as possible so we have arranged an Education Day for ALL volunteers. This will include a review of all important policies, hospital changes, HIPAA, Annual Competency Test, and other important topics to be discussed. The following are dates from which to choose: All classes will be held in Classroom 2 in Hayes Hall on the 2nd floor.

SATURDAY	MAY 14	9:30 a.m. - 11:30 a.m.
WEDNESDAY	MAY 25	3:30 p.m. - 5:30 p.m.
THURSDAY	MAY 26	3:30 p.m. - 5:30p.m.

Please RSVP to Colleen Ricketts in the office. We expect ALL volunteers to attend.

DID YOU KNOW ?

According to www.independentsector.org/volunteer_time, the estimated dollar value of volunteer time for 2009 is \$20.85 per hour. The estimate helps to bring attention to the millions of people who give of their time, talents, and energy to help others. The Corporation for National and Community Service has estimated the dollar value for the District of Columbia at \$32.74 per hour. (Updated values are not yet available.)

When looking at Sibley's Volunteer Statistics, our wonderful volunteers gave to our hospital approximately 35,000 hours. The total monetary value using the national calculation of \$20.85 from October 2009 through October 2010 is \$716,864.70. If we use the statistic from the District of Columbia of \$32.74, the total value given by the volunteers to Sibley from 2009-10 is \$1,125,666.60 (\$1.1 million). Although we know that your time is much more valuable to our patients than any amount of money, we should be very proud of our contribution to our community.

CONGRATULATIONS !



WHAT'S THE NEWS AT SIBLEY?

- The New Medical Building is almost ready to open. The contractor is finishing final touches in order to turn the facility over to the Hospital. Furniture has been delivered.
- The Hospital Board Room opened in mid-February and Imaging Services opened on March 14th. The Surgery Center will open in May and the first tenant is scheduled to move in this spring.

EXCITING THINGS ARE HAPPENING AT SIBLEY !

Sibley Outpatient Imaging Center opened on Monday, March 14th, 2011. The Center is located on the ground floor of the Sibley Medical Office Building. The Imaging Center provides CT, MR, ultrasound and general radiography services in addition to those already provided in the main hospital. Outpatient imaging services are provided in a beautiful and spacious setting with a convenient entrance directly from the new parking garage into the Center. The Center will be open Monday through Friday from 8:00 a.m. to 6:00 p.m. Contact Imaging Services at 202.537.4781 or the Outpatient Imaging center directly at 202.537.4100 if you have any questions. Scheduling of appointments will continue to be made via Imaging Service centralized line at 202. 537.4795.

The new Sibley Surgery Center in the Medical Office Building is scheduled to open in May and will provide patients with a wide variety of out-patient surgical procedures. The three new operating rooms are equipped with the most advanced technology to include revolutionary high-definition video systems, instrumentation, and high- performance equipment to provide patients with the highest quality care possible.

Accomplishments and Goals of Sibley by Mr. Robert Sloan, President & CEO (Taken from the VANTAGE POINT)

We marked a new era for Sibley in 2010 with its official integration into the Johns Hopkins Health System. Sibley will continue to be governed by our Board of Trustees and managed by our executive management staff.

For the next several years, Sibley will concentrate on completing our campus development plan, which will include a new radiation oncology center, patient pavilion and emergency department. We will also concentrate on a clinical development plan to include implementation of a community-based comprehensive cancer center; a geriatric center of excellence; and the possible expansion of our obstetrics, orthopedic surgery, and general surgery programs.

Each employee and volunteer is asked to help reduce costs and work to improve patient satisfaction and deliver high-quality, safe patient care. By working together, we can ensure the continuing success of Sibley and our mission of service. Thank you for all that you do for Sibley and our patients.

